



Executive Meeting September 12, 2017

Present: Nancy Akehurst, Chris Goodsir, Cindy Dubue, Margaret Elson, Melodie Gondek, John Grochot, Jacquie Hodgson, Lana Lotan, Kelly Mills, Saul Mogelonsky, Angela Scavone, Judy Soifer, Leif Walther

1. Welcome, Call to Order
The meeting was called to order at 5:19 p.m. by Nancy
She welcomed everyone and there was a round of introductions
2. Appointment of Chair/Anti-Harassment Officer
Saul was the anti-harassment officer.
3. Pledge/Anti-Harassment Statement and FNMI statement
All three read.
4. Approval of Agenda.
The agenda was adopted as presented.
5. Approval of Minutes
The minutes from June 13, 2017 were adopted as presented.
6. Report from Provincial Office
Written report from Cindy
7. Business Arising from the Minutes

June 2017 Action Items

Action Item	Action to be Taken	Responsibility Of	Target Date
Approved minutes	Post to website	Margaret	COMPLETED
Basic Certification Part 1	Arrange for Lana	Nancy	COMPLETED
Summer Leadership	Register	Judy/Leif/Saul	COMPLETED
ESpecially Yours	Publish	Margaret	COMPLETED
Great summer	Have one!	All executive	COMPLETED
Reports for executive meeting	Submit	Nancy/Leif/ Kelly	COMPLETED
Member engagement	Provide more information	Leif/Saul	Ongoing
Post-secondary scholarship	Develop policy	All executive	Ongoing
MSEF	Re-examine policy	All executive	Ongoing

a. Leadership Debrief

- Leif, Saul and Judy attended and felt the workshops were worthwhile
- Next year's Leadership will be August 16-18, 2018, also at the Royal York in Toronto

b. Post-Secondary Scholarship

- Nancy will develop a draft for the next meeting

c. Member Support Emergency Fund

- This item is deferred to the January executive meeting



8. New Business

a. Suggestion for Exec Meetings

- Each meeting this year will feature a short profile of a position on the executive
- Judy will discuss the role of ESO in October

b. November PD Day

- An OSSTF workshop would be offered in the am and repeated in the pm in the D25 Education Centre
- Board agreement necessary
- “Managing Conflict” would be a good choice
- Light refreshments will be provided
- We will start with our members but may have to broaden the invitation if quota of 20 for each workshop can’t be met
- Members will have to sign in
- May consider door prizes!

c. Executive PD

- Agreed that we should have a group activity in January 2018 to get to know each other
- Possibly instead of or in combination with an executive meeting
- Possibly some PD facilitated by Chris or Cindy
- Further discussion next meeting

d. Catering for Executive Meetings

- Leatherworks will cater for this year

e. Staff Development Bursaries

Moved by Nancy, seconded by Leif

BIRT the ESP Bargaining Unit approve two bursaries of \$100 each from the Staff Development Fund, as recommended by the Staff Development Bursary Committee.

Carried.

9. President’s Report

Written report.

Highlights:

- District 25 still deciding whether to endorse Health Index Survey to be administered by our employee assistance provider Shepell on behalf of the Board
- Eastern Accommodation Review on hold until 2018-2019
- Letter sent to the Board from District 25 regarding the poor working conditions in buildings where renovations are ongoing
- Member Engagement funds – should we continue to pool our funds with other units in District 25, as we did in the case of the evening at the Rideau Carleton Raceway? To be discussed further in October

10. Chief Negotiator’s Report

Written report.

Highlights:

- Prediction for 2017-2018: numerous grievances about sick leave, attendance management and performance appraisals

11. Senior Executive Officers Report

a. Vice-President’s Report

- Will be attending PAC meeting in September

b. Treasurer’s Report

- None. The treasurer’s laptop is currently not working.

c. Health and Safety Officer Report

- First meeting is soon.

d. Educational Services Officer Report



- Date for Board-wide PD is April 27, 2018
- Will be having a committee meeting soon to consider a change of venue as requested by SSP
- Leatherworks would cater for a group our size

12. Executive Officer Reports

Jacque

- Attended the Labour Day parade
- Recommends trying to attend; it is inspirational to be with other members of labour

13. Adjournment

The meeting was adjourned at 7:42 p.m.

Next executive meeting
Tuesday, October 10, 2017 at 5:00 p.m.
Location –9 Corvus Court

Summary of Action Items from September 2017 executive meeting

Action Item	Action to be Taken	Responsibility Of	Target Date
Approved minutes	Post to website	Margaret	ASAP
Reports for executive meeting	Submit	Nancy/Leif/Judy Kelly/Lana	October 6, 2017
Post-secondary scholarship	Develop draft policy	Nancy	October executive meeting
Executive Group Activity	Discuss	All executive	October executive meeting
November PD for members	Get Started: Secure Board approval Book D25 Ed Centre Book OSSTF workshop	Leif/Saul	October executive meeting
Member Engagement funds	Discuss	All executive	October executive meeting
MSEF	Re-examine policy	All executive	January executive meeting

